



## Preparation and submission guidelines for abstracts

### INTERNATIONAL SCIENTIFIC AND PROFESSIONAL CONFERENCE »HEALTH OF THE ELDERLY«

IZOLA, SLOVENIA  
17<sup>th</sup> SEPTEMBER 2021

The abstracts of the active participants at the scientific and professional international conference “Health of The Elderly” will be reviewed and published in e-version as a Book of Abstracts, which will be available on the conference website <https://www.healthconference.fvz.upr.si/program-en.html>

The content of an abstract should follow one of the main topics of the conference:

- **NUTRITION AND HEALTH OF THE ELDERLY**
- **PHYSICAL ACTIVITY AND HEALTH OF THE ELDERLY**
- **TECHNOLOGICAL AND ICT SOLUTIONS FOR THE HEALTH OF THE ELDERLY**
- **PHYSIOTHERAPY AND HEALTH OF THE ELDERLY**
- **PSYCHOLOGY/ SOCIAL AND HEALTH OF THE ELDERLY**

The conference will consist of a plenary session and ordinary sessions. Invited speakers will present their contributions in the plenary session, followed by the sessions, where researches and other contributors from the aforementioned topics will be presented. In the afternoon, an active workshop will be held discussing the performance assessment and appropriate implementation of exercise programs in older adults.

### GENERAL GUIDELINES FOR ABSTRACT SUBMISSION

Deadline for abstract submission: **April 15, 2021**

Contributors have to submit an abstract in English language (maximum **from 2000 to 3000 characters**, excluding title, authors' names and affiliations, keywords). The length of the title should not exceed 100 characters (spaces included). There should be from 3 to 5 keywords.

Scientific committee will provide the translation into Slovenian language for whose mother language is not Slovene.

It is possible to submit a **professional** or a **scientific** abstract.

**Scientific abstract** should include the following four sections:

- **Introduction,**
- **Methods,**
- **Results,**
- **Discussion and conclusions.**

**Professional abstract** does not have to follow the aforementioned structure, the following sections are recommended:

- **Introduction and purpose,**
- **Content presentation,**
- **Conclusions.**

Authors for whom English is not the first language should have their abstracts read by a native English speaker.

Abstracts are submitted through a web conference submission form, available on the website <http://www.healthconference.fvz.upr.si/en/>, by clicking the menu “REGISTER”. For submission of an abstract authors need to create an account, then go directly to the button "SUBMIT NEW ABSTRACT". Active participants will register for the conference after the confirmation of their abstract by the programme committee.


When submitting an abstract, authors need to select the main topic (TRACK) and one of the horizontal categories to which they place the abstract according to the content. They should also pay attention to the order of authors and the exact affiliation names in English (Figure 1 in 2). Email addresses for authors should also be provided.

Figure 1:

Contribution type ★ Predstavitev / Presentation

Authors ★

Authors

Testni, Janez Speaker 

Co-authors

There are no co-authors

Edit information

Figure 2:

The image shows a web form titled "Edit information" with a close button (x) in the top right corner. The form contains the following fields:

- Title:** A dropdown menu.
- Family Name:** A text input field containing "Testni".
- First Name:** A text input field containing "Janez".
- Affiliation:** A text input field containing "University of Primorska / Univerza na Primorskem". This field is highlighted with a red rectangular border.
- Email:** A text input field containing "business\_email@company.com".
- Address:** A large text input field.
- Telephone:** A text input field.

After the review, the authors will receive an email about the status of their abstract, with a link to the reviewer's comments.

**IMPORTANT! Despite the fact that the status of the abstract is "REJECTED", it does not necessarily mean that the abstract is actually rejected, so authors should take a detailed look at the reviewers' comments available on the link provided in email.**

The status "REJECTED" means that either:

1) author needs to resubmit the improved version of his abstract in case of major/minor revision suggested (Submit new abstract). In that case the current abstract ID must be provided in the resubmission form;

OR

2) no action is needed in the case of final rejection without the possibility for resubmission.

In case of the resubmission, corrected abstracts need to be submitted through the web submission form (SUBMIT NEW ABSTRACT).

### **Definition of the abstract typology**

Abstracts will be classified into type 1.12 (Published Scientific Conference Contribution Abstract) or 1.13 (Published Professional Conference Contribution Abstract) according to the Slovenian bibliographic system COBISS.